

Campus Safety Conference 2010

March 30-31

Long Beach Convention Center, Hall A, Long Beach, CA

THE Campus Safety
Conference

CAMPUS SAFETY CONFERENCE 2010

Welcome to CAMPUS SAFETY CONFERENCE, brought to you by Bobit Business Media, the publishers of *Campus Safety Magazine*. Please take a few moments to read the following information.

Prohibition Against Live Ammunition, Ordnance, Devices

Any equipment on display during the exhibition portion of Campus Safety Conference, including but not limited to, firearms, diversionary devices, aerosol-based weapons, and ammunition, must not contain any live ammunition at any time. **THERE ARE NO EXCEPTIONS.** Staff from both Bobit Business Media and the Fire Marshal will be monitoring the exhibit hall to enforce this prohibition. Any violations will result in the closing of the violating exhibit, immediate removal of the exhibit personnel from the exhibit hall, and may result in the confiscation of the equipment in violation. All firearms displayed or taken into the exhibit center, including any item designed for or capable of launching a projectile must be rendered non-functional either by installing a non-removable trigger lock or by removing the firing pin. All ammunition, munitions, and pyrotechnic products and chemical agent devices must be inert or dummy replicas. Strict adherence to these guidelines will be enforced. **Nobody under the age of 18 will be admitted.**

Special Events

Networking Reception

All CAMPUS SAFETY CONFERENCE exhibitors are invited to the Campus Safety Conference Networking Reception, on **Tuesday, March 30** from 5:00pm – 6:30pm, where we will announce the winner of the 2009 Campus Safety Director of the Year. It will feature a hosted bar and hors d'oeuvres. Exhibits will close at 5:00pm, prior to the opening of the reception.

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General Information

Bobit Business Media

3520 Challenger Street

Torrance, California 90503

Information: (800) 576-8788

Fax: (310) 533-2511

Long Beach Convention Center

Hall A (Entrance off Pine Ave.)

300 East Ocean Boulevard

Long Beach, California 90802

Show Team

Ty Bobit, President & CEO

Peggy Onstad, Publisher, *Campus Safety Magazine*

Michelle Mendez, Director of Events

Courtney Silbiger, Event Manager

Adriana Michaels, Conference Manager

De Juana Golden, Conference Coordinator

Sandra Burciaga, Marketing Coordinator

Jane Sweeney, Event Coordinator

Schedule of Events

Monday, March 29, 2010	
7:00am - 5:30pm	Registration Open
10:00am - 5:00pm	Exhibitor Set-Up - Exhibit Hall A
Tuesday, March 30, 2010	
7:00am - 5:00pm	Registration Open
8:00am - 12:00pm	Exhibitor Set-Up - Exhibit Hall A
8:00am - 9:00am	Continental Breakfast
9:00am - 10:00am	Campus Safety Conference Keynote
10:00am - 10:15am	Networking Break
12:00pm - 2:00pm	Hosted Lunch - Exhibit Hall A
11:00am - 5:00pm	Exhibits Open - Exhibit Hall A
5:00pm - 6:30pm	Campus Safety Director of the Year Awards and Networking Reception
Wednesday, March 31, 2010	
7:00am - 3:00pm	Registration Open
10:00pm - 3:00pm	Exhibits Open - Exhibit Hall A
3:00pm - 7:00pm	Exhibitor Move-Out* - Exhibit Hall A

*All exhibit materials must be removed from the facility by 7:00pm. Freight forwarder must check-in by 5:00pm.

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HELPFUL HINTS AND FRIENDLY REMINDERS

- ❖ **Show Colors** – The show colors will be **red, white and black**. Table-Top and 10x10 spaces within the pavilion will have red, white and black back-drape where provided, 3' high black side drape where provided and black table drape. There is **FREE red carpet provided** with the pavilion space in the Campus Safety Pavilion. The aisle carpet outside the pavilion will be black color.
- ❖ **Read the Manual** – Although not every single page will pertain to your exhibit, it is useful for ALL Exhibitors to become familiar with each section of the Manual.
- ❖ **Follow the Guidelines** – Important display rules and regulations have been thoroughly explained on the following pages. Please read them carefully to make sure that you follow the regulations enforced by the convention center Fire Marshall.
- ❖ **Follow the Deadlines** – The chronological check list of deadlines is a crucial document for every CAMPUS SAFETY CONFERENCE exhibitor. Following this checklist will save you time and money.
- ❖ **Forms** – We recommend that you make copies of all the forms you submit and keep them as a record. Exhibitors who sign up after the respective deadlines should submit all forms urgently by fax. **Note:** Exhibitors are encouraged to complete and submit the forms before the posted deadline. The deadline and contact information are listed on each form.
- ❖ **Advertising and Promotion** – Have you taken advantage of all the advertising and promotional opportunities available? This will not only be a great way to complement your exhibit space, but will also heighten your brand awareness, and maximize your exhibiting experience. Contact Courtney Silbiger for more information, courtney.silbiger@bobit.com