

Campus Safety Conference 2010

March 30-31

Long Beach Convention Center, Hall A, Long Beach, CA

THE Campus Safety Conference

RULES & REGULATIONS

TABLE-TOP DISPLAY RULES AND REGULATIONS:

A standard table-top display includes one (1) 6'x30" draped table with two (2) chairs, one (1) wastebasket, one (1) 15AMP electrical outlet, one (1) graphic sign showing your company logo, two (2) full exhibitor passes, company name and hyperlink on the website, and a post-show attendee roster. Floor displays which exceed a 6' width are not permitted. Table-top pop-up displays are permitted as long as they do not exceed the 6' table width. Signage is permitted at a max height of 8' and width of 6' if they fit within the space. Displays must not obstruct the line of sight of any other table-top and are at the final approval of show management. Hanging signs are not permitted.

10x10 DISPLAY RULES AND REGULATIONS: Please review the display rules and regulations that have been established in accordance with the guidelines set forth by the International Association for Exhibition and Events (IAEE). All exhibits at CAMPUS SAFETY CONFERENCE must comply with these commonly accepted guidelines. Displays that are not set in accordance with these guidelines must be corrected, at the sole expense of the exhibiting company, prior to show opening. Companies that do not comply with these rules will not be permitted to participate in the show and their exhibit will be removed from the hall by Show Management at the sole cost of the exhibitor. In this circumstance, the exhibiting company will not be entitled to any refund or compensation from Show Management. These regulations ensure that all exhibitors, regardless of size, will have an equal opportunity (within reason) to present products/services in the most effective manner possible.

BACK WALLS: Exhibitors displaying in a standard 10x10 booth configuration have a **maximum height restriction of 8' high** for the back wall, and a maximum height of 4' high in the front exhibit space area. Items displayed which are taller than 4' must be placed in the back 5' of the exhibit area (which is towards the back wall). These height restrictions are designed to avoid blocking and or obstructing the sightline of your neighbor.

PERIMETER BOOTH: Exhibitors located in booths located on the perimeter of the exhibit hall, are permitted to a back wall with a **maximum height of 12'** since another exhibitor is not located directly behind them. Items displayed which are taller than 4' must be placed in the back 5' of the exhibit area (which is towards the back wall). These height restrictions are designed to avoid blocking and or obstructing the sightline of your neighbor.

VEHICLE PLACEMENT: Exhibitors placing vehicles within their booth space, **must place all vehicles at least 5ft in from the perimeter edge of your booth.** We ask that you refrain from creating a 'walled-in' area as your booth display. These restrictions are designed to avoid blocking and or obstructing the sightline of your neighbor. Please cover the floor underneath your vehicle with a tarp or visqueen material. **It must contain NO more than 1/8 tank of fuel.** Please tape or lock the gas cap. **Please leave an emergency contact number visibly on the dashboard of the vehicle.** If you order carpet for your booth space, you **must** order it before arriving to show site. A **\$250 vehicle placement fee** will be imposed for each vehicle.